



NOTICE TO PROCEED

05 December 2022

Date

OVT-GRAPHIC LINE INC.

2321, Mabini Street, Upper Plaza,
West Rembo, Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Record of Assessment and Flyers for GAD Project** for the **City Assessor's Office** under **Purchase Request No. 100-22-10-810/100-22-10-5959**, covered by **Purchase Order No. 22-11-2180** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO

City Administrator

Conforme:


ARLENE T. BESMONTE
Authorized Representative
OVT-GRAPHIC LINE, INC.

Date:

12-5-2022